



THE DALLAS FOUNDATION

*Here for Good*

## HOW TO PURCHASE A GIVING FOR GOOD CARD

- Click on the **Order Here** button.
  - Using the arrows to the left and right, scroll through the available cards and click on the design you wish to purchase. Once you select it, a larger picture will appear below, along with the available denomination amounts. Enter the amount of each denomination you would like to purchase, and click **Add to Cart**.
  - Once you have your cart filled with the cards you like, click on the **Check Out** button below the giving card cart.
  - The next screen is the location to which you want the cards sent, enter this information and click **Continue**. (Note, the asterisk indicates required fields).
  - The next screen is the credit card purchase information. Enter the credit card information in the top section, and the credit card billing information in the lower section. Once you have this entered, hit **Review Order**.
  - The next screen is a summary of your order, check to make sure it is correct, then click **Submit**.
  - The final page is the receipt, which the purchaser can print for their tax records.
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## HOW TO REDEEM YOUR GIVING FOR GOOD CARD

- Enter your card number, located on the back of your card.
- Click the **Redeem Here** button and click **Continue**.
- Enter the organization to which you would like to direct a donation and then click the **Show Results** button.
- If you do not know the name of the organization, you can search by keywords, organization location, or category.
- If the organization is listed in the search results, enter the amount you want to give next to the organization's name, and then click **Add to Cart**.
- If the organization did not appear in the search results, click the **Add Organization** button.
- Fill in the organization's information, and then enter the amount you want to give. Click **Add to Cart**.
- When finished, click **Check Out**.
- Fill in your information and click **Continue**.
- On the confirmation page, if everything is correct, click **Submit**.